

A Partner's Guide to ezeep

The following guide is for managed service providers and ezeep partners. It explains how you can create accounts on your customers' behalf.

Following the steps in this guide will also ensure:

- > that your organization is billed for the account and your partner discount is applied.
- > that all customer accounts and data remain separate from each account.
- > that you have central admin access to all your customers.

Step 1) Create your partner management account



DISTORY

Image 1: Sign up to ezeep Blue at <u>www.ezeep.com/free-trial.</u>



Visit the ezeep homepage and <u>create a new account</u>. Be sure to use an email address which can be used to create all subsequent customer accounts. We recommend that you use a generic email like ezeep@acme-partner.com instead of a personal email.

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Step 2) Add a new ezeep Blue organization

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Your Organizations Anna's Managed Servic Create Organization	Connect Printers Download the ezep Connector on a Windows PC or Meridente Genera theore units				With print monitoring, you can track print usage in your ezeep Blue organization and create Learn more
Connectors Policies Apps & Downloads Settings	printer is installed to add printers to ezero. After installing, log in again and continue to step 2.				13. April 2023 New 22ep Hub Firmware Known 5 The latest firmware (11.6.118) fixes several known issues and is available for download, Learn more
Anna Glock Subscription II. Reporting	Download			Next →	29. March 2023 ezeep and Jamf Feature Take advantage of the integration between ezeep and Jamf to instantiv
Sign out			A		assign printer settings to Learn more 22: March 2023 New Printer Assignment Editor and Menus
	Remote Desktop Printing Install the ezeep Desktop Agent on your user's PC or Mac and the ezeep Print Ago in the virtual desktop session to redirect your local printers to a remote desktop, VDI, or AVD session.	Add an ezeep Hub to Your Account The ezeep Hub connects your printers to the ezeep Blue cloud instantly and is designed for zero-tust environments and for connecting branch office printers. Purchase one <u>on our website</u> . A setup guide is below:	Azure Active Directory Integration Click on the advanced settings section in your ezsep Admin portal and select Connect Azuro Active Directory. You will then be able to import your AAD users and groups via Users and Groups.	Chrome OS Printing To print from your Chromebook or Chrome browser you just need to install ezeep's Chrome Extension.	★ Feature The Admin Portal now features new menus and an improved printer assignments editor. Learn more 28. March 2823
Print Now	Learn More	Learn More	Learn More	Learn More	New Version of the macOS Remote Desktop

Image 3: Adding another organization to your account

In the ezeep Blue Admin Portal, click on the small downwards-facing arrow next to your organization's name. Select "Create Organization" and provide your client's organization details. To receive the invoice for your customer's account in your own name, you can change the billing address later in the Subscription menu.

Once created, you can switch customer accounts without signing into each account, and you can also rename customer accounts if needed in the Settings menu.

Step 3) Subscribe your customer's account to ezeep Blue

Each account will start with a 14-day feature trial to give you time to set up ezeep Blue according to your customer's requirements. Select the plan best suited to your customer's needs in the <u>Subscription menu</u> while logged in to your customer's account.

IMPORTANT: You will be asked for a discount coupon code during each subscription sign-up process. Be sure to enter your ezeep partner coupon code here to apply your partner discount to each invoice.

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ST Paul's Hospital You currently have full access to all features for 14 day(s).	Your Subscription O Vou currently have full access to all features for 14 da Please select your subscription plan below. The first billing wi	y(5). III take place after the 14-day trial period.				
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Image 4: Click on Subscriptions to manage the account and change the plan.

by ThinPrint Your order	Your order
\$330.00 (\$33.00 × 10) ezeep Blue Pro Plan Minimum number of users: 10	• ezeep Blue Pro Plan \$330.00 10 + 20% Partner Discount -\$66.00 <u>Remove</u> -\$264.00
Charged after 14-day trial Proceed To Checkout →	Charged after 14-day trial Proceed To Checkout →

Image 5: Add your ezeep partner coupon code. The discount will appear in the window.

If you do not have an ezeep partner coupon code or have forgotten it, please <u>contact your local ezeep Channel</u> <u>Manager.</u>

We recommend that you do not give any of the customer's users the role of Admin in ezeep Blue, as any Admin will be able to view your billing information.



Headquarters Germany: ThinPrint GmbH Alt-Moabit 91a, 10559 Berlin, Germany Phone: +49 (0)30-39 49 31-0 Fax: +49 (0)30-39 49 31-99 E-mail: hello@ezeep.com www.ezeep.com USA: ezeep Inc. 3827 Lafayette St #130 Denver, CO 80205, USA Phone: +1 720 253 1400 E-mail: hello@ezeep.com www.ezeep.com

ustralia: Cortado Pty Ltd. evel 10, 20 Martin Place ydney NSW 2000 ustralia hone: +61 2 9639 6643 Japan: Cortado Japan 5F Yaesu Dori Building, 3-4-15 Nihonbashi Chuo-ku Tokyo Post Code 103-0027, Japan Phone: +61 50 5532 5513